

CITY OF DANIA BEACH
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION

EMPLOYEE: Bobbie H. Grace DEPARTMENT: City Commission
LOCATION: Seattle, Washington TRIP/TRAINING DATE: November 13-16, 2013
PURPOSE: NLC Seattle 2013 Congress of the Cities and Exposition - Annual Conference

Overnight Out of State Air Travel

TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)

REGISTRATION (attach conference brochure)	\$ 560.00
LODGING (# of nights <u>3</u>)	914.64
MEALS (per diem)	198.80
OTHER INCIDENTAL EXPENSES:	
AIRFARE	450.00
GAS/TOLLS (round trip)	
OTHER TRANSPORTATION Taxi / Shuttle	72.00
SUPPLIES/MATERIALS	
TOTAL ESTIMATED EXPENSES:	\$ 2,195.44

This seminar is required for: Certification General Training
 License Other X _____

Note any overnight or out of state travel events attended in the last 12 months:

Employee Signature: _____

TRAVEL AUTHORIZATION:
[Signature] 8/20/13
Finance Director **TAS**

Department Director _____

[Signature]
City Manager

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

	Check Payee:	Amount:	Date:	RECONCILIATION	
				Actual	Differences
Registration:	National League of Cities	\$ 560.00			
Lodging:	Sheraton Seattle - approx. (taxes+fees)	914.64			
Transportation:	Airline Travel - approximate	450.00			
Traveler:	Bobbie H Grace Per Diem	198.80			
Others:	Bobbie H Grace - approx. shuttle/parking	72.00			
Account #:	001-1100-511.40-10	\$ 2,195.44			

Name: Commissioner Bobbie H. Grace
Location: Seattle, Washington
Purpose: NLC Seattle 2013 Congress of Cities and Exposition Annual Conference

M&IE
 IRS Pub 1542 \$71.00 (obtain from Per diem form on City's Intranet)

Estimated Travel

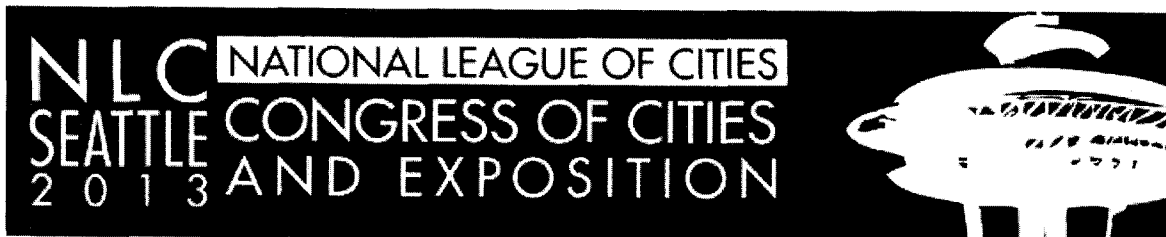
	11/13/2013	11/14/2013	11/15/2013	11/16/2013	Total Est Exps
Meal Provided:		Lunch	Lunch		
Per Diem	\$ 53.25	\$46.15	\$46.15	\$ 53.25	\$ 198.80
Lodging	304.88	304.88	304.88		914.64
Taxi/Shuttle/Parking	36.00			36.00	72.00
Conf Fees	560.00				560.00
Airfare/Car Rental	450.00				450.00
					\$ 2,195.44

*** Travel day**

per diem reductions

Breakfast (B) 15% \$10.65
 Lunch (L) 35% \$24.85
 Dinner (D) 50% \$35.50

NATIONAL LEAGUE of CITIES



DATE: November 13, 2013 - November 16, 2013
LOCATION: Washington State Convention Center - Seattle, WA
CATEGORY: Annual Conference

Hotel/Travel

Washington State Convention Center
 Seattle, WA
 (206)461-5800

Hotels

Sheraton Seattle (Headquarter Hotel)
 1400 Sixth Avenue
 Seattle, WA 98101
 Rate: \$262/night

(206-621-9000)
 Room tax = 15.6%
 Tourism Chg. = \$2.00

Grand Hyatt
 721 Pine Street
 Seattle, WA 98101
 Rate: \$ 242/night

Hyatt at Olive 8
 1635 8th Avenue
 Seattle, WA 98101
 Rate: \$232/night

Seattle Hilton Hotel
 1301 Sixth Avenue
 Seattle, WA 98101
 Rate: \$179/night

The Paramount Hotel
 724 Pine Street
 Seattle, WA 98101
 Rate: \$149

Crowne Plaza Seattle Downtown
 1113 Sixth Avenue
 Seattle, WA 98101

Rate: \$179/night

Book your room

REGISTRATION

NLC Direct Member	\$560.00	<input checked="" type="checkbox"/>
NLC First Time Attendee	\$405.00	
NLC Non-Member	\$755.00	
Spouse/Guest	\$95.00	
State League Member	\$680.00	
Student	\$175.00	
Youth	\$110.00	
Youth Chaperone	\$110.00	

REGISTER

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STAFF CONTACT

Member Services
(877) 827-2385
memberservices@nlc.org

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Lottier, Christine

From: Yee, Kristin [Kristin.Yee@starwoodhotels.com] on behalf of seattle, sheraton [sheraton.seattle@sheraton.com]

Sent: Tuesday, August 20, 2013 2:04 PM

To: Lottier, Christine

Subject: RE: Room Tax / Resort Fees

Greetings Christine Lottier,

Thank you for your email. We have at 15.6% hotel tax and a \$2.00 Seattle Tourism Fee per room per night. If you have any questions, please don't hesitate to contact us.

With warm regards,

SHERATON SEATTLE HOTEL

Reservations and Group Billing

t — 206.447.5547 f — 206.389.5703

SHERATON SEATTLE HOTEL

1400 Sixth Avenue, Seattle, WA 98101

sheraton.com

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From: Lottier, Christine [mailto:clottier@ci.dania-beach.fl.us]

Sent: Tuesday, August 20, 2013 10:44 AM

To: seattle, sheraton

Subject: Room Tax / Resort Fees

Good Afternoon:

I am interested in finding out the amount of your room tax fees and resort fee.

Thank you for your assistance.

Christine Lottier

Executive Assistant to the City Manager

City of Dania Beach

100 W Dania Beach Blvd.

Dania Beach, Florida 33004

clottier@ci.dania-beach.fl.us

954-924-6800 ext: 3606

954-921-2604 Fax

8/20/2013



Available Flights [Baggage](#) charges may apply.

Select Departing Flight:

Fort Lauderdale (FLL) to Seattle (SEA)

Wednesday Nov 13 from \$158.90

Flight Information Sort by Stops	<u>Best Deal</u>	<u>Full Flex</u>	<u>First Class</u>
FLL → SEA 6h 49m Details Seats <i>Alaska</i> 27 FLL 6:30 pm SEA 10:19 pm	\$158.90 <input type="radio"/>	\$639.90 <input type="radio"/>	\$814.90 <input type="radio"/>

Select Returning Flight:

Seattle (SEA) to Fort Lauderdale (FLL)

Saturday Nov 16 from \$286.90

Flight Information Sort by Stops	<u>Best Deal</u>	<u>Full Flex</u>	<u>First Class</u>
SEA → FLL 5h 50m Details Seats <i>Alaska</i> 28 SEA 8:40 am FLL 5:30 pm	\$286.90 <input type="radio"/>	\$639.90 <input type="radio"/>	\$814.90 <input type="radio"/>

Amounts are quoted per person in U.S. dollars, one way, and subject to change without notice until purchased. The final price may differ from the price shown on this page due to a real-time fare change or other mandatory recalculation. [Baggage](#) charges may apply.

ADD TO CART

Need assistance? [Contact Us](#)

FormName: UCMatrixAvail



Select Senior Fare (age 65+)

Photo ID is required at airport checkin. Visit our Senior Fares page for more information.

**Select Departing Flight:
Ft. Lauderdale, FL to Seattle/Tacoma, WA**

Modify Search Round Trip One-Way

Additional Search Options

From: Ft. Lauderdale, FL - FLL To: Seattle/Tacoma, WA - SEA Add another flight

First 2 Bags Fly Free®. Weight, size & excess limits apply. Gov't taxes & fees now included

NOV 8 9 10 11 12 **NOV 13** NOV 14 NOV 15 NOV 16 NOV 17 NOV 18
 FRI SAT SUN MON TUE WED THU FRI SAT SUN MON

All fares are rounded up to the nearest dollar.

Depart	Arrive	Flight #	Routing	Travel Time	Business Select \$579 - \$583	Anytime \$551 - \$555	Senior \$319 - \$323	Wanna Get Away \$163 - \$167
8:40 AM	3:45 PM	3255 912	1 stop Change Planes DEN	10h 05m	\$579	\$551	\$319	Web Only \$163
1:10 PM	8:45 PM	528 3745	2 stops Change Planes DEN	10h 35m	\$583	\$555	\$323	Web Only \$167
1:40 PM	10:00 PM	1800 159	2 stops Change Planes MDW	11h 20m	\$583	\$555	\$323	Web Only \$167

**Select Returning Flight:
Seattle/Tacoma, WA to Ft. Lauderdale, FL**

First 2 Bags Fly Free®. Weight, size & excess limits apply. Gov't taxes & fees now included

NOV 11 12 13 14 15 **NOV 16** NOV 17 NOV 18 NOV 19 NOV 20 NOV 21
 MON TUE WED THU FRI SAT SUN MON TUE WED THU

All fares are rounded up to the nearest dollar.

Depart	Arrive	Flight #	Routing	Travel Time	Business Select \$572 - \$583	Anytime \$544 - \$555	Senior \$312 - \$323	Wanna Get Away \$163 - \$282
6:00 AM	4:15 PM	2283	1 stop No Plane Change	7h 15m	\$572	\$544	\$312	Web Only \$282
6:35 AM	5:20 PM	1081 1438	1 stop Change Planes MDW	7h 45m	\$579	\$551	\$319	Web Only \$163
6:50 AM	8:25 PM	0480 0296	2 stops Change Planes STL	10h 35m	\$583	\$555	\$323	Web Only \$167
9:00 AM	9:00 PM	4174 0298	2 stops Change Planes DEN	9h 00m	\$583	\$555	\$323	Web Only \$194
12:40 PM	10:35 PM	2072 2095	1 stop Change Planes DEN	6h 55m	\$579	\$551	\$319	Web Only \$210

Price selected flight(s)



U.S. General Services Administration

FY 2013 Per Diem Rates for Seattle, Washington

(October 2012 - September 2013)

Cities not appearing below may be located within a county for which rates are listed.

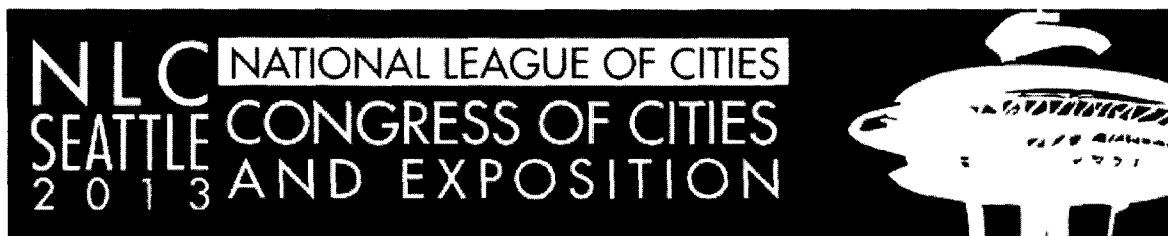
To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website](#) (a non-federal website).

The following rates apply for Seattle , Washington															
Primary Destination* (1)	County (2, 3)	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**	
		2012			2013										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
Seattle	King	137	137	137	137	137	137	137	137	137	137	137	137	137	71

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, the

** Meals and Incidental Expenses, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel.

Last Reviewed 2013-02-08



DATE: November 13, 2013 - November 13, 2013
LOCATION: Washington State Convention Center - Seattle, WA
CATEGORY: Annual Conference

Schedule

Day All

Type All

Search

TUESDAY, NOVEMBER 12, 2013

3:00 pm Registration

WEDNESDAY, NOVEMBER 13, 2013

8:00 am Registration

9:00 am **L03: Making Shifts Happen: From Political Drama to Finding Common Ground** (Show details)

9:00 am **L04: Dilemmas and Decisions: Practical Ethics for Public Life** (Show details)

9:00 am **L02: Managing the Municipal Message** (Show details)

9:00am **L01: Training Mayors and Elected Officials to Take the Lead in Building a Community that Welcomes Diversity** (Show details)

9:00 am **L05: Immigrant Integration (Title Subject to Change)** (Show details)

9:00 am **2013 N.O.I.S.E. Policy Summit/Community Involvement Workshop**

9:30 am

9:30 am	THURSDAY, NOVEMBER 14, 2013	Mobile Workshop: The Power of Community Engagement: Revitalizing a Neighborhood, Maintaining Its Character (Show details)
9:30 am		Mobile Workshop: Making Your Community Digitally Inclusive: Strategies for Bringing Technology to Neighborhood (Show details)
10:00 am		Mobile Workshop: Community Emergency Hubs: Supporting the Community in their Resiliency (Show details)
1:00 pm		Walking Tour of Pike Place Market - The "Soul of Seattle" (Show details)
1:00 pm		Microbrew & Distillery Tour (Show details)
1:00 pm		Mobile Workshop: City of Seattle's Zero Waste Strategy: Tour of Republic Services Recycling Facility (Show details)
1:00 pm		Mobile Workshop: Microsoft Campus Tour – Insight into Making Your City Safer Using the Power of Big Data (Show details)
1:00 pm		Mobile Workshop: Community Schools Collaborative (Show details)
1:30 pm		Woodinville Wine Tour (Show details)
1:30 pm	1:30 pm	L08: City As Employer (Title Subject to Change)
		L06: Energizing Communities with Social Media (Show details)
1:30 pm		L07: Seize the "Movement": Making the Local Food Movement Work for your Community (Show details)
2:30 pm		L09: Priority Based Budgeting Part I: Achieving Fiscal Health- Tools and Techniques for Diagnosis and Treatment
4:30 pm		Mobile Workshop: LED Street Lighting Conversion: Saving Your Community Money, While Improving Public Safety (Show details)
7:00 am		Aviation NOISE Reception Registration
7:30 am		Louisiana Municipal Association Delegates Breakfast
7:30 am		State League Executive Directors and President's Breakfast
8:00 am		Board of Directors Meeting
8:30 am		Corporate Partners Leadership Council Meeting
9:00 am		L10: Priority Based Budgeting Part II: Looking at the Budget through a New Lens (Show details)
9:00 am		L11: Denver's Peak Performance: Planning, Resources, and Continuous Improvement (Show details)
9:00 am		L14: Breaking Down the Silos Between Economic Development and Smart Regional Planning (Show details)
9:00 am		L12: Authentic Youth Civic Engagement (Show details)

9:00 am	9:00 am	Exposition Hall
9:30 am	FRIDAY, NOVEMBER 15, 2013	L13: Collaboration Multiplier: Working Across Sectors to Foster Healthy and Safe Communities (Show details)
9:30 am		Mobile Workshop: Going Metro: Suburban Transformation in the 21st Century (Show details)
9:30 am		Mobile Workshop: Pathways to Careers: Public-Private Partnerships to Fill Skills Gaps (Show details)
9:30 am		Mobile Workshop: Seattle Youth Violence Prevention Initiative (Show details)
10:00 am		Mobile Workshop: Microsoft Campus Tour – Modernize Your City with Connected Citizen Services (Show details)
10:00 am		Walking Tour of Pike Place Market - The "Soul of Seattle" (Show details)
10:00 am		Chocolate Tour of Seattle (Show details)
12:00 pm		Building Community Trust: Sustaining Strategies for Improving Outcomes for Boys and Men of Color
12:00 pm		Mobile Workshop: The Living Building Challenge: What Your City Can Learn from the Greenest Commercial Building in the World (Show details)
12:00 pm		Youth Delegate Orientation
	12:00 pm	Mobile Workshop: Transformation of South Lake Union Neighborhood (Show details)
12:00 pm		Afterschool Policy Advisors Network Meeting
	12:00 pm	Mobile Workshop: Reaching Maximum Velocity: How the City of Kenmore is Leveraging Local Businesses to Strengthen Economic Development Efforts (Show details)
1:30 pm		Conference Wide Lunch in Exhibit Hall
	1:30 pm	Democratic Municipal Officials - Council of State Chairs Meeting - Hosted by theDMO.org
1:30 pm		Council on Youth, Education and Families Meeting
	3:15 pm	Democratic Municipal Officials - Council of Policy Leaders Meeting - Hosted by theDMO.org
5:30 pm		Opening General Session
	6:00 pm	Welcome Reception in Exposition Hall
7:00 am		League of California Cities Reception
		Registration
7:30 am		Democratic Municipal Officials Breakfast - Hosted by theDMO.org
8:30 am		State League Legislative Briefing
9:00 am		Creating Active Transportation Infrastructures that Promote Walking and Biking (Show details)
9:00 am		Extreme Weather Events and Adaptive Infrastructure (Show details)
9:00 am		Making Your City More Business Friendly (Show details)
9:00 am		Successfully Reintegrating Veterans to Meet Community Needs (Show details)
9:00 am		Mobile Vending: Emerging Industry, Outdated Regulations (Show details)

9:00 am	9:15 am	Managing Costs, Meeting Needs - Part I (Show details)
10:00 am	SATURDAY, NOVEMBER 16, 2013	Democratic Municipal Officials Board Meeting - Hosted by theDMO.org
10:00 am		Walking Tour of Pike Place Market - The "Soul of Seattle" (Show details)
10:00 am		Ferry Ride and Lunch on Bainbridge Island (Show details)
10:45 am		Exposition Hall
	10:45 am	Using Technology to Bolster Economic Development (Show details)
10:45 am		Ready To Work (Show details)
10:45 am		Strategically Investing in Green Infrastructure Projects to Get the "Most Green for Your Greenbacks" (Show details)
10:45 am		Challenges and Opportunities of Addressing the Needs of an Aging Population (Show details)
10:45 am		Supporting Start-ups and Entrepreneurs (Show details)
12:00 pm		Managing Costs, Meeting Needs - Part II (Show details)
12:15 pm		State League Executive Director's Luncheon Youth Delegate Forum
1:00 pm	12:30 pm	Conference Wide Lunch in Exposition Hall
	2:00 pm	Underground Tour of Seattle and Ride the Ducks Tour (Show details)
2:00 pm		Economic Development Financing Tools (Show details)
2:00 pm		Unconference Session
	3:00 pm	Strengthening Our Communities, Promoting Public Safety (Film) (Show details)
4:30 pm		Western Municipal Association
	4:30 pm	Youth Delegates and Local Officials Socials
5:00 pm		Networking Happy Hours
	5:00 pm	Republican Mayors and Local Officials Reception - Hosted by RMLO
5:00 pm		Iowa League of Cities Reception
	5:00 pm	State League President's Reception
5:00 pm		Florida League of Cities Reception
	6:00 pm	Association of Washington Cities/League of Oregon Cities Reception
6:00 pm		Colorado/Wyoming Reception
	6:30 pm	League of Arizona Cities and Towns Reception
7:30 am		Tennessee Municipal League/Bond Fund/The Pool Reception
		Registration
7:30 am		Democratic Municipal Officials Policy Training - Hosted by theDMO.org
9:00 am		Revving the Economic Engines of Smaller Communities (Show details)
9:00 am		The Suburbanization of Poverty: Local Challenges, Regional Solutions (Show details)
9:00 am		Local Options to Finance Infrastructure (Show details)
9:00 am		Managing Emergencies: How Cities and Towns Can Prepare for Crisis Situations (Deep Dive Part I) (Show details)

9:00 am	9:00 am	Engaging Residents in Solutions: Using Data and Technology to Improve Local Government (Deep Dive Part I) (Show details)
REGISTRATION		
10:30 am	10:30 am	Youth Wrap-Up
		Engaging Residents in Solutions: Using Data and Technology to Improve Local Government (Deep Dive II) (Show details)
10:30 am		Tools and Techniques for Successful Downtown Revitalization (Show details)
10:30 am		Managing Emergencies: How Cities and Towns Can Prepare for Crisis Situations (Deep Dive II) (Show details)
12:30 pm		Shifting Expectations for Neighborhoods in Transition (Show details)
2:30 pm		Closing General Session and Luncheon
	6:00 pm	Annual Business Meeting
NLC Direct Member	\$560.00	Host City Closing Event (Show details)
NLC First Time Attendee	\$405.00	
NLC Non-Member	\$755.00	
Spouse/Guest	\$95.00	
State League Member	\$680.00	
Student	\$175.00	
Youth	\$110.00	
Youth Chaperone	\$110.00	

REGISTER

PRE-CONFERENCE EVENT

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NOVEMBER 12-14, 2013
SEATTLE, WASHINGTON

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IN ONE WEEK**

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STAFF CONTACT

Member Services
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